

CCWD Employee Emergency Communications Plan

The purpose of this plan is to provide District employees with post-disaster reporting instructions to fulfill their duties as District employees and potentially “Disaster Service Workers.” Examples of such events requiring the use of this plan include a major earthquake in the Bay Area, wide-spread local flooding or a terrorist attack on the District’s water system.

To receive post-disaster instructions, do the following:

Step 1) Contact your supervisor immediately via land line, Nextel, or radio

If unsuccessful, then

Step 2) Call the CCWD Employee Emergency Hotline: (925) 969-8520

- You will be informed if an emergency condition exists for the District.
- If so, the hotline’s phone tree menu will allow an you to obtain reporting instructions.

If unsuccessful, then

Step 3) Report to your designated District emergency response facility

- Check your District ID card for assigned location
 - 1) ASC - Antioch Service Center (alternate Randall-Bold WTP)
 - 2) DC - District Center Campus (alternate Bollman WTP)