



Effective January 1, 2019!

Your life insurance and AD&D carrier will change from Reliance Standard to Voya

Your benefit levels will remain the same and no action is needed for your continued enrollment in District-paid basic life and AD&D benefits and your continued enrollment in employee-paid supplemental life and AD&D benefits, however, a Special Open Enrollment is being offered to give all employees an opportunity to enroll in supplemental life and supplemental AD&D insurance for the first time, or to increase existing supplemental coverage up to the Guaranteed Issue amount without requiring evidence of insurability.

Special Open Enrollment Deadline is 5:00 p.m. Friday, November 16, 2018

During this Special Open Enrollment, employees will have the opportunity to enroll or increase their supplemental life and/or supplemental AD&D insurance by 5 times your basic annual earnings up to \$500,000, with a guarantee issue amount of \$120,000 for employees without providing evidence of insurability (medical questionnaire). Employees can also enroll their spouse to a maximum of \$150,000, not to exceed 100% of the employee's supplemental life, with a guarantee issue amount of \$20,000 without providing evidence of insurability (medical questionnaire). This offer is available to current participants and those enrolling for the first time **through November 16, 2018** with an effective date of January 1, 2019.

Want to enroll in Supplemental Life and/or AD&D?

Contact Human Resources & Risk staff to obtain the applicable forms, including the rate structure. Supplemental insurance benefits are employee-paid via payroll deduction. Submit the completed forms to the Human Resources & Risk Department by the November 16, 2018 deadline if you plan to enroll or make changes to your existing supplemental life and/or AD&D insurance coverage levels.

Short-term Disability (STD) and Long-term Disability (LTD) Claims

Existing and future STD and LTD accepted claims through December 31, 2018 with Reliance Standard will continue to be processed and paid through Reliance Standard. Accepted claims beginning January 1, 2019 will be processed and paid through Voya.

Employee Assistance Program

Employees will continue to receive valuable and confidential Employee Assistance Program (EAP) benefits. Please see the enclosed EAP flyer providing employees with 24/7 support, resources, and information, including emotional support, financial resources, estate planning, funeral planning, legal guidance, and travel assistance. Remember, this is also effective January 1, 2019.

Questions? Contact Human Resources & Risk Department at (925) 688-8002.