



CONTRA COSTA WATER DISTRICT REGULAR MEETING AGENDA

Wednesday, February 16, 2022 at 6:30 p.m.

This Meeting to Be Held Via Teleconference ([617\) 829-7560](tel:6178297560))

Pursuant to the authorizations provided by Government Code section 54953(e), this meeting will be conducted telephonically. To participate telephonically, please call into the teleconference up to 10 minutes before the scheduled start time. For reasons of public health and safety, the District Board Room is currently closed to the public.

View the [Telephonic Meeting Participation Guide \(PDF\)](#)

- I. 7:00 P.M. Call To Order
- II. Safety Briefing
- III. Roll Call
- IV. Pledge Of Allegiance
- V. Adoption Of Agenda
- VI. Public Comment (Please Observe A 3 Minute Time Limit)
This section of the agenda is provided so that the public may express comments on any item within the District's jurisdiction not listed on the agenda. Board members can ask questions for clarification, respond to statements or questions from members of the public, refer a matter to staff, or follow Board procedures to direct staff to place a matter of business on a future agenda. The public may express comments on agenda items at the time of Board consideration, per Board President instructions.
- VII. Consent Calendar
The following items have been reviewed by the General Manager. To his knowledge, there is no opposition to the action. The items can be acted on in one consolidated motion as recommended or may be removed from the Consent Calendar and separately considered at the request of any person.
 - VII.A. Approve Directors' Services/Business And Travel Expenses
 - a. Expenses - January 2022
 - b. Compensation - January 2022

Does This Require A No
Vote?

Is This A Resolution? No

Documents:

[BEFUNKY GUIDE \(PDF\).PDF](#)

VII.B. Approval Of January 19, 2022 Meeting Minutes.

Does This Require A Yes
Vote?

Is This A Resolution? Yes

Documents:

[BEST PRACTICES CONTENT GUIDE FOR CLIENTS \(PDF\).PDF](#)

VIII. Action

VIII.A. Receive Update And Approve Continuation Of The Local Emergency, As Declared In The Contra Costa Water District Resolution No. 22-003, Resulting From The COVID-19 Pandemic.

Does This Require A Yes
Vote?

Is This A Resolution? Yes

Documents:

[EPAY SET UP INFO.PDF](#)

IX. Discussion And Information

X. Reports For Discussion

XI. Reports

XII. Closed Session

XIII. Reconvene From Closed Session

XIV. Adjournment

The next regular meeting of the Board of Directors will be on Wednesday, March 2, 2022 commencing at 6:30 p.m. via teleconference.

XV. Meeting Schedule

February / March 2022 Meeting Schedule

- Retirement and Other Post-Employment Benefits Committee February 17 – 8:15 a.m. Teleconference (617) 941-8263
- East Bay Leadership Council (EBLC) Leadership Series – Part 2 February 17 – 12:00 p.m. Teleconference
- EBLC Board Meeting February 18 – 7:45 a.m. Teleconference
- **President's Day February 21 Holiday Observed**
- ACWA Federal Affairs Committee Meeting March 1 – 10:30 a.m. Teleconference

- o CCWD Board Meeting March 2 – 6:30 p.m. Teleconference (617) 829-7560

Note: This meeting schedule includes meetings where two or more members of the Board may be in attendance and District holidays. The schedule may be changed without notice. For the latest information and agendas, contact the District Secretary at (925) 688-8024.

XVI. Teleconference Participation Guide

Please call (617) 829-7560 to join the Board meeting, up to 10 minutes before the meeting start time of 6:30 p.m.

- o You will hear an informational recording welcoming you to the meeting
- o Disregard the request to announce yourself when you join the conference call
- o You will hear music while on hold until the meeting begins
- o Please do not place the call on hold
- o Place your phone on mute when you are not speaking to reduce background noise
- o Please call back by dialing the same number if you get disconnected
- o During the call you may hear several different teleconference announcements
- o There will be needed pauses during the meeting to allow for teleconference facilitation and participation

During the meeting

You may hear an announcement: “**Muted.**” This is to prevent unintended background noises, such as dogs barking, sirens, etc., from disrupting the meeting. While the line is muted, you will still be able to hear the meeting. An announcement of “**Unmuted**” signals you are able to be heard by all participants.

Public Comments

Written/mailed comments to be read into the record (up to 3 minutes in length) must be received by the District Secretary by 4:30 p.m. on the meeting day. There will be several opportunities to provide Public Comment during the meeting: Public Comment Section; Consent Calendar Section; and each Action Item. Depending upon the number of public in attendance, the Public Comments may be taken in one of two ways.

1. The meeting facilitator will announce: “Callers May Speak Freely.” To provide your comment, you will need to take your phone off “Mute.” Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; or
2. “Q&A” Session: All callers are muted following the announcement: “**Q&A Session has started.**” Please follow the voice prompts after the announcement to be placed in the speaker’s queue. Comments will be taken in the order received. The prompts are:
 - o “To ask your questions, please press star 6 (*6)”
 - o “Press one (1) to add yourself to the queue”

- You should then hear the announcement: **"Your request has been received."**

- It is your turn when you hear the announcement: **"You may now ask your question."**
- Please state your name, so the Board may personally address you and to allow for separation of Public Comments in the minutes; indicate when your Comment is completed.
- An announcement: **"Muted"** will acknowledge that your Public Comment has ended.
- When there are no further Public Comments for the item, the Q&A Session will be closed with the announcement: **"Q&A Session is over"**

Closed Session

If a Closed Session is included on the agenda, the teleconference will be placed on hold until the Board returns from Closed Session. You will hear music while on hold.

Thank you for your patience. Your comments are appreciated.

BOARD OF DIRECTORS

Lisa M. Borba, AICP PRESIDENT; Ernesto A. Avila, P.E. VICE PRESIDENT; John A. Burgh,
Connstance Holdaway, Antonio Martinez

GENERAL MANAGER

Stephen J. Welch, P.E., S.E.

1331 CONCORD AVE, CONCORD, CA 94520 | 925-688-8000 | CCWATER.COM